

Walker Crips SSAS Small Self Administered Pension Scheme standard tariff

Standard fees (all charges below are subject to VAT)

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|---|---------------|
| New SSAS set up fee | £1,250 |
| <ul style="list-style-type: none"> New - To establish a Self Administered Scheme, including legal documentation, setting up a Trustee bank account¹, and registration of a scheme with HMRC, Pension Regulator and Information Commissioner's Office. | |
| Existing SSAS set up fee | £1,000 |
| <ul style="list-style-type: none"> Existing - Appointment as Professional Trustees and Scheme Administrator to an existing SSAS, including preparation of documentation, re-registration of standard assets, and updating HMRC, Pension Regulator and Information Commissioner's Office. | |
| Annual fee payable by quarterly installments in advance | £1,250 |
| <ul style="list-style-type: none"> Annual fee - For Professional and Scheme Administration Services in respect of a scheme with two members which include: all HMRC reporting requirements, basic record keeping, an annual investment valuation, one annual Trustees meeting, general advice on pensions regulations and signing all relevant documentation. | |

Fixed fees do not apply to some areas of work as the time spent can vary considerably. These can include more complex and time consuming transfers, complicated and larger payments with clients, detailed correspondence or meetings with other professional advisors. Our standard rate for this type of work is £150 per hour.

¹Our preferred Trustee bank account is with Cater Allen. If a different provider is required, there will be a £150 per annum administration charge.*

Additional charges to the standard fee

Additional charges will be levied from the fund for various other transactions and provided on an individual scheme basis (please see overleaf).

Additional ongoing fees (marked with an *) will be charged quarterly in advance. Other fees will be invoiced separately.

The SSAS may also pay fees to any professional advisor you use e.g. to manage your investments. Such charges will be agreed with the advisor.

Walker Crips Pensions

Apollo House, Eboracum Way, York YO31 7RE | 01904 544300 | pensions@wgcplc.co.uk | walkercrips.co.uk/pensions
Walker Crips Pensions is the trading name of Ebor Trustees Limited which is authorised and regulated by the Financial Conduct Authority. Registered in England number 3514268

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Scheme and member administration fees (all charges below are subject to VAT)

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| Annual Member charge* (where more than two members) | £100 for each additional member |
| Provision of new governing Trust Deed (other than establishing Deed) | £375 |
| Appointment, removal or change of principal or participating employer | From £250 |
| New member documentation | From £150 |
| Transfer in and out: | |
| Cash transfers in (in excess of an initial two per member) | £60 |
| Transfers in (where the fund is capped/flexi-access drawdown) | £150 |
| Transfers in/transfers out (in specie) | Time cost |
| Transfers out/payment of all remaining fund paid via flexi-access drawdown | £300 |
| Initial pension set up costs | From £100 |
| Conversion to flexi access drawdown | £100 |
| Regular income payments and PAYE | £150 p.a. |
| Ad-hoc income payments and PAYE per payment including uncrystallised funds pension lump sum | £150 each |
| Reviewing drawdown maximums | £150 |
| Fund allocation calculations | From £200 |
| Payment of death benefits/divorce cases | Time cost (subject to a minimum of £300) |
| Work involved in divorce cases | From £150 |

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Property and borrowing fees (all charges below are subject to VAT)

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| Property purchase | Time cost (subject to a minimum of £650) |
| Bank Mortgage | From £350 |
| New Lease or amendment | From £250 |
| Annual administration charges: | |
| - Commercial property administration charge* | £300 p.a. |
| - For each additional commercial property* | £150 p.a. |
| Commercial property sale | Time cost (subject to a minimum of £350) |
| VAT registration charge | £250 |
| VAT de-registration | £150 |
| VAT returns | £100 per return |

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Scheme loans and share transactions (all charges below are subject to VAT)

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| Provision of new loan | £500 |
| Roll over loan | £200 |
| Annual monitoring of loan repayments* | From £200 |
| Acquisition of unlisted shares | £500 each |

General administration events (all charges below are subject to VAT)

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|---|--------------------------|
| Preparations of Annual Financial Statements* | £300 |
| Completion and submission of triennial return to the Pensions Regulator | £120 per return |
| Ad-hoc valuations | £100 each |
| Non-standard Investments research and due diligence | From £150 per investment |

Other work (all charges below are subject to VAT)

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|--|-----------|
| Consultancy and ad-hoc administration services | Time cost |
| Wind up of scheme | From £500 |
| Provision of information to third parties | From £100 |
| Replacement of Ebor as Professional Trustee, Co-Signatory and Scheme Administrator | From £300 |

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